



1.7.5. grant of special privileges such as opportunities for leadership and others (including exemption from major exams on all professional business subjects); and



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SURIGAO STATE COLLEGE OF TECHNOLOGY

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STUDENT AFFAIRS OFFICE

PHILIPPINE INSTITUTE OF CIVIL ENGINEERS-SSCT SC

Name of Organization/Club/Society



LIST OF OFFICERS A.Y. 2019-2020



President
MANTILLA, Melmar D.
BSCE-5
09464103205



Vice-President
CUER, Diomedes G.
BSCE-5
09109418103



Secretary
JAPON, Loren E.
BSCE-5
09461819723



Treasurer
DOLIGOL, Kristia Rica G.
BSCE-2
09772767250



Auditor
QUINALAGAN, Noeme D.
BSCE-5
09099463623



P.I.O
TAGALO, Owen Geoffrey R.
BSCE-5
09959123906



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Page No.	2 of 4



Peace Officer
LOMONSOD, Cherrey Kris L.
BSCE-1
09152879875



Peace Officer
MARZON, Jomari B.
BSCE-2
09503688719



Business Manager
MORDENO, Joseph Christian G.
BSCE-5
09097035343



5TH Year Representative
ECHIN, Patrick Ace Exodus M.
BSCE-5
09079605996



4TH Year Representative
TORMENTO, Julie Mae O.
BSCE-4
09484070872



3RD Year Representative
COBOL, Ian M.
BSCE-3
09100414294



2ND Year Representative
JALIL, Jeff Randolph A.
BSCE-2
09460923343



1ST Year Representative
PRENCIONA, Kieth Marie M.
BSCE-1
09385579882



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Adviser
ENGR. RICHARD A. BADIOLA
09108972974



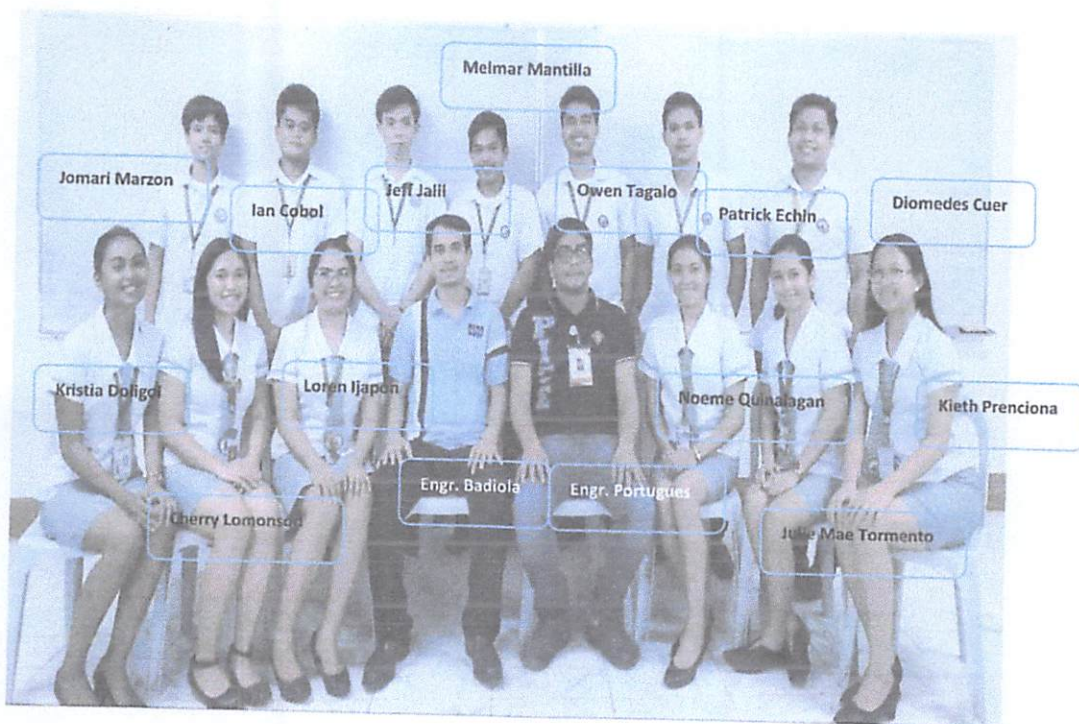
Adviser
ENGR. VIRNE P. PORTUGUES
09467444888



SURIGAO STATE COLLEGE OF TECHNOLOGY

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PICE-SSCT STUDENT CHAPTER OFFICERS WITH ADVISERS A.Y. 2019-2020





"For Nation's Greater Heights"

Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
Narciso Street, Surigao City



CALENDAR OF ACTIVITIES

Tel. Nos.: (086) 826-0135;
(086) 231-7798

Email: surigaostatecollege@yahoo.com
URL: sscl.edu.ph



"For Nation's Greater Heights"

SURIGAO STATE COLLEGE OF TECHNOLOGY

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STUDENT AFFAIRS OFFICE

PHILIPPINE INSTITUTE OF CIVIL ENGINEERS-SSCT SC Name of Organization/Club/Society

CALENDAR OF ACTIVITIES A.Y. 2019-2020

MONTH	DATE	ACTIVITY	PERSONS INVOLVED	VENUE
SEPTEMBER	September 11	SSCT Elimination PICE Student Quiz	4th year to 5th year Civil Engineering Students	Hydraulics Laboratory
SEPTEMBER	September 14	24TH Caraga Regional PICE Student Quiz	Winners of the school level elimination	DPWH, Duungan, Butuan City
SEPTEMBER	September 23-27	SSCT Intramurals/IGP	SSCT Students	SSCT-CTE Room 262
OCTOBER	October 24	PICE General Assembly	All Civil Engineering Students	SSCT Gym
OCTOBER	October 30	General Cleaning	All Civil Engineering Students	SSCT - Hydraulics & Geotech Lab.
NOVEMBER	November 23, 24, 25	Civil Engineering Month Celebration	All Civil Engineering Students of Pice-Surigao SDN	SSCT Gym, Academic Hall
FEBRUARY	February 17-21	SSCT College Week/IGP	SSCT STUDENTS	SSCT
MARCH	March 20	General Cleaning	All Civil Engineering Students	SSCT - Hydraulics & Geotech Lab.

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**SURIGAO STATE COLLEGE
OF TECHNOLOGY**



STUDENT AFFAIRS OFFICE

PHILIPPINE INSTITUTE OF CIVIL ENGINEERS-SSCT SC
Name of Organization/Club/Society

**CALENDAR OF ACTIVITIES
A.Y. 2018-2019**

MONTH	DATE	ACTIVITY	PERSONS INVOLVED	VENUE
SEPTEMBER	September 11	PICE Student Orientation Quiz	Engineering Students 4th year Civil	Laboratory Hydraulics
SEPTEMBER	September 14	24TH CAGPA National PICE Student Quiz	Winners of the school level	Bunuan City
SEPTEMBER	September 23-27	Promotional PICE	SSCT students	Room 203 SSCT-CTE
OCTOBER	October 24	PICE General Assembly	Engineering Students All Civil	SSCT Gym
OCTOBER	October 30	General Cleaning	Engineering Students All Civil	General Lab Hydraulics & SSCT
NOVEMBER	November 23-24	Annual Convention Engineering Students	Engineering Students of PICE-SSCT	Academic Hall SSCT Gym
FEBRUARY	February 17-18	SSCT College Week	SSCT STUDENTS	SSCT
MARCH	March 20	General Cleaning	Engineering Students All Civil	General Lab Hydraulics & SSCT




"For Nation's Greater Heights"

SURIGAO STATE COLLEGE OF TECHNOLOGY

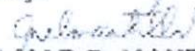
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MAY	May 12	Election of New PICE OFFICERS	All Civil Engineering Students	SSCT - Geotech Laboratory
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
Prepared by:

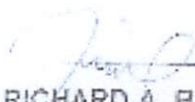

LOREN E. JAPON
 Secretary

Certified by:


MELMAR D. MANTILLA
 President

Approved by:


ENGR. VIRNE P. PORTUGUES
 Adviser


ENGR. RICHARD A. BADIOLA
 Adviser



"For Nation's Greater Heights"

Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
Narciso Street, Surigao City



CERTIFICATE NUMBER: AJA19-0225

NARRATIVE REPORTS

Tel. Nos.: (086) 826-0135;
(086) 231-7798

Email: surigaostatecollege@yahoo.com
URL: ssct.edu.ph



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Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
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PHILIPPINE INSTITUTE OF CIVIL ENGINEERS- SSCT Students Chapter
A.Y. 2019-2020
NARRATIVE REPORT
PICE IGP
March 2-5,2020
EB 304



Cutting of Tickets for the Entrance Slip



1st day of IGP



2nd day of IGP



4th day of IGP with the College Dean

The PICE-SSCT Student Chapter conducted an Income Generating Project (IGP) which is the Film Showing during the celebration of the College Week 2020. Its main goal is to let the students be amused and be satisfied in the great highlights of college week. And truly, it was achieved for the movies shown were fun and entertaining with the help of the PICE officers and the participating students.

The film showing started on the 1st day of College Week 2020 at exactly 1:00 pm in the afternoon and ended up at exactly 4:30 pm. And on the 2nd to 4th day, the said film showing started at 8:00 am in the morning and ends up at 12:00 noon which then resumes at 1:00 pm and ends up at 4:30 pm and during the last day of the celebration, the CEIT College Dean also participated watching the movie. Entrance fee was only five pesos (PHP 5.00) per head. In addition, the audience could also copy the movies shown with an additional payment of fifteen pesos (PHP15.00) only.

To sum it up, the event was truly a success for it can be seen from the audience and participating students that they are indeed enjoying the ambiance of the room and the movies from Netflix presented.

Prepared By:

Loren E. Japon
IJAPON, Loren E.
PICE Secretary

Certified By:

Melmar D. Mantilla
MANTILLA, Melmar D.
PICE President

Noted By:

Richard A. Badiola
ENGR. RICHARD A. BADIOLA
PICE Adviser

Virne P. Portugues
ENGR. VIRNE P. PORTUGUES
PICE Adviser



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Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
Narciso Street, Surigao City



RESOLUTIONS

Tel. Nos.: (086) 826-0135;
(086) 231-7798

Email: surigaostatecollege@yahoo.com
URL: sccet.edu.ph



Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
 Narciso Street, Surigao City



**PHILIPPINE INSTITUTE OF CIVIL ENGINEERS – SURIGAO STATE
 COLLEGE OF TECHNOLOGY STUDENTS CHAPTER
 A.Y. 2019-2020**



Resolution No. 0008 S.2020

**A RESOLUTION TO HAVE A FILM SHOWING AS INCOME GENERATING PROJECT
 FOR THE UPCOMING SSCT COLLEGE WEEK ON MARCH 2-5 STARTING FROM
 8:00 AM TO 4:30 PM AT EB 304.**

WHEREAS, the Philippine Institute of Civil Engineers (PICE) – SSCT Student Chapter officers have decided to have an Income Generating Project (IGP) for the upcoming SSCT College Week 2020 on March 2-5 starting from 8:00 AM to 4:30 PM.

WHEREAS, the PICE-SSCT Students Chapter organization would like to provide entertainment to the students who are non-participant during the said event.

WHEREAS, PICE-SSCT Students Chapter organization would like to take the opportunity to generate funds for future activities and projects.

WHEREAS, possible IGP's were considered by the organization leaders like live band, videoke and film showing and discussed thoroughly with the body.

Now therefore, on the motion of CUER, Diomedes G, the PICE-SSCT SC V-President, duly seconded by all the officers of the said organization during the meeting last February 26, 2020.

RESOLVED that there will be an Income Generating Project (IGP) which is the film showing during the SSCT College Week 2020.

RESOLVED FINALLY, that the copy of this resolution will be furnished to the Department of Student Affairs.

(Unanimously Adopted February 26, 2020)

I hereby affixed my signature for the **CORRECTNESS AND TRUTHFULNESS** of this document.

PREPARED BY:

Loren E. Japon
JAPON, Loren E.
 PICE Secretary

CERTIFIED BY:

Melmar D. Mantilla
MANTILLA, Melmar D.
 PICE President

Tel Nos: (086) 826-0135,
 (086) 231-7798

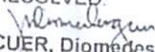
Email: surigaostatecollege@yahoo.com
 URL: ssct.edu.ph

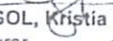



Resolution No. 0008 S.2020

A RESOLUTION TO HAVE A FILM SHOWING AS INCOME GENERATING PROJECT FOR THE UPCOMING SSCT COLLEGE WEEK ON MARCH 2-5 STARTING FROM 8:00 AM TO 4:30 PM AT EB 304.

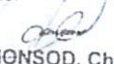
RESOLVED:



CUERO, Diomedes G.
 Vice-President

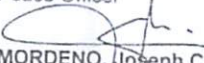

DOLIGOL, Kristia Rica G.
 Treasurer



QUINALAGAN, Noeme D.
 Auditor



TAGALO, Owen Geoffrey R.
 Public Information Officer

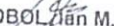

LOMONSOD, Cherrey Kris L.
 Peace Officer



MARZON, Jamari B.
 Peace Officer


MORDENO, Joseph Christian G.
 Business Manager


PRENCIONA, Kieth Marie M.
 1st year Representative



JALIL, Jeff Randolph A.
 2nd year Representative

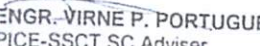

COBOL, Ian M.
 3rd year Representative


TORMENTO, JULIE MAE O.
 4th year Representative


ECHIN, Patrick Ace Exodus M.
 5th year Representative

NOTED BY:


ENGR. RICHARD A. BADIOLA
 PICE-SSCT SC Adviser


ENGR. VIRNE P. PORTUGUES
 PICE-SSCT SC Adviser



Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
Narciso Street, Surgao City



"For Nation's Greater Heights"

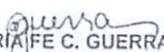
Resolution No. 0008 S.2020

A RESOLUTION TO HAVE A FILM SHOWING AS INCOME GENERATING PROJECT
FOR THE UPCOMING SSCT COLLEGE WEEK ON MARCH 2-5 STARTING FROM
8:00 AM TO 4:30 PM AT EB 304.

RECOMMENDING APPROVAL:


EDEN GLIFF P. SEBAG
Campus Organization In-Charge

APPROVED:


MARIJFE C. GUERRA, MAEd
Director, Student Affairs

Tel Nos. (086) 826-0135
(086) 231-7798

Email: surgao@ssct.edu.ph
URL: ssct.edu.ph



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Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
Narciso Street, Surigao City



PHILIPPINE INSTITUTE OF CIVIL ENGINEERS – SURIGAO STATE
COLLEGE OF TECHNOLOGY STUDENTS CHAPTER
A.Y. 2019-2020



Resolution No. 0009 S.2019

A RESOLUTION TO ALLOCATE THE AMOUNT OF PHP 1,000.00 FOR THE
INCOME GENERATING PROJECT FOR THE UPCOMING COLLEGE WEEK 2020
ON MARCH 2-5 STARTING FROM 8:00 AM TO 4:30 PM AT EB 304

WHEREAS, the Philippine Institute of Civil Engineers (PICE) – SSCT Student Chapter officers have decided to have an Income Generating Project (IGP) for the upcoming SSCT College Week 2020 on March 2-5 starting from 8:00 AM to 4:30 PM.

WHEREAS, the PICE-SSCT Students Chapter organization would like to provide entertainment to the students who are non-participant during the said event.

WHEREAS, PICE-SSCT Students Chapter organization would like to take the opportunity to generate funds for future activities and projects.

WHEREAS, possible IGP's were considered by the organization leaders like live band, videoke and film showing and discussed thoroughly with the body.

Now therefore, on the motion of CUER, Diomedes G, the PICE-SSCT SC V-President, duly seconded by all the officers of the said organization during the meeting last February 26, 2020.

RESOLVED that amount of Php 1,000.00 will be used for the preparation and other expenses for the Income Generating Project (IGP) which is the film showing during the College Week 2020 and the said amount will be coming from the unspent funds of the above-mentioned organization.

RESOLVED FURTHER, that the Letter of Approval, Budgetary Allocation and Activity Design will be attached to this document.

RESOLVED FINALLY, that the copy of this resolution will be furnished to the Department of Student Affairs.

(Unanimously Adopted February 26, 2020)

I hereby affixed my signature for the CORRECTNESS AND TRUTHFULNESS of this document.

PREPARED BY:

Loren E. Japon
IJAPON, Loren E.
PICE Secretary

CERTIFIED BY:

Melmar D. Mantilla
MANTILLA, Melmar D.
PICE President

Tel Nos. (086) 826-0135,
(086) 231-7798

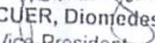
Email: surigaostatecollege@yahoo.com
URL: stsd.edu.ph




Resolution No. 0009 S.2019

**A RESOLUTION TO ALLOCATE THE AMOUNT OF PHP 1,000.00 FOR THE
 INCOME GENERATING PROJECT FOR THE UPCOMING COLLEGE WEEK 2020
 ON MARCH 2-5 STARTING FROM 8:00 AM TO 4:30 PM AT EB 304**


RESOLVED:


CUER, Diomedes G.
 Vice-President


DOLIGOL, Kristia Rica G.
 Treasurer


QUINALAGAN, Noeme D.
 Auditor



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 Peace Officer


MARZON, Jomari B.
 Peace Officer


MORDENO, Joseph Christian G.
 Business Manager


PRENCIONA, Kieth Marie M.
 1st year Representative

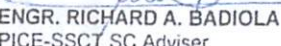

JALIL, Jeff Randolph A.
 2nd year Representative


COBOL, Ian M.
 3rd year Representative


TORMENTO, JULIE MAE O.
 4th year Representative


ECHIN, Patrick Ace Exodus M.
 5th year Representative

NOTED BY:


ENGR. RICHARD A. BADIOLA
 PICE-SSCT SC Adviser


ENGR. VIRNE P. PORTUGUES
 PICE-SSCT SC Adviser



Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
 Narciso Street, Surigao City



"For Nation's Greater Progress"

CERTIFICATE NUMBER AJA 190223

Resolution No. 0009 S.2019

**A RESOLUTION TO ALLOCATE THE AMOUNT OF PHP 1,000.00 FOR THE
 INCOME GENERATING PROJECT FOR THE UPCOMING COLLEGE WEEK 2020
 ON MARCH 2-5 STARTING FROM 8:00 AM TO 4:30 PM AT EB 304**

RECOMMENDING APPROVAL:

EDEN GLIFF P. SEBAG
 Campus Organization In-Charge

APPROVED:

MARIA FE C. GUERRA, MAEd
 Director, Student Affairs



"For Nation's Greater Heights"

Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
Narciso Street, Surigao City



ACTIVITY DESIGNS

Tel. Nos.: (086) 826-0135;
(086) 231-7798

Email: surigaostatecollege@yahoo.com
URL: ssct.edu.ph



PHILIPPINE INSTITUTE OF CIVIL ENGINEERS- SSCT Students Chapter
 A.Y. 2019-2020



PROJECT DESIGN

- I. **Activity Title:** PICE-SSCT SC College Week IGP
- II. **Implementation Date/Time:** March 2-5, 2020/ 8:00 AM to 4:30 PM
- III. **Sponsoring Group:** Philippine Institute of Civil Engineers (PICE) - Officers

IV. Rationale:

College Week is a way to refresh students from heavy school works. This is one of the ways to let the students be amused and be satisfied in the great highlights of College Week. Thus, Philippine Institute Of Civil Engineers-Surigao State College of Technology Students Chapter (PICE-SSCT SC) officers have the eagerness to offer such experiences to the students. This also offers to expedite the goal of the institution in realizing and appreciating the essence of the said event.


V. Objectives:

1. To facilitate and guide the fun and leisure time of the institution.
2. To generate fund for future activities or project of the said organization.

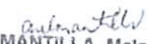
VI. Proposed Activity

Film Showing at EB 304
 8:00 AM to 4:30 PM

PREPARED BY:


JAPON, Loren E.
 PICE Secretary

CERTIFIED BY:


MANTILLA, Melmar D.
 PICE President

NOTED BY:


ENGR. RICHARD A. BADIOLA
 SSCT SC Adviser


ENGR. VIRNE P. PORTUGUES PICE-
 PICE-SSCT SC Adviser



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SURIGAO STATE COLLEGE OF TECHNOLOGY
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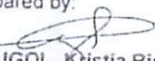
PHILIPPINE INSTITUTE OF CIVIL ENGINEERS- SSCT Students Chapter
 A.Y. 2019-2020



BUDGETARY ALLOCATION

ITEM	UNIT	QTY.	UNIT COST	TOTAL COST
Decorations	L.s	1	500.00	500.00
Snacks	person	10	10*5 days	500.00
GRAND TOTAL				1,000.00


Prepared by:


DOLIGOL, Kristia Rica G.
 Treasurer

Certified by:


MANTILLA, Melmar D.
 PICE President

NOTED BY:


ENGR. RICHARD A. BADIOLA
 PICE-SSCT SC Adviser


ENGR. VIRNE P. PORTUGUES
 PICE-SSCT SC Adviser

Tel Nos (096) 826-0135,
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SURIGAO STATE COLLEGE OF TECHNOLOGY
Narciso Street, Surigao City



MEMORANDA

Tel. Nos.: (086) 826-0135;
(086) 231-7798

Email: surigaostatecollege@yahoo.com
URL: ssct.edu.ph



Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
 Narciso Street, Surigao City



"For Nation & Greater Heights"

**SUPREME STUDENT GOVERNMENT
 OFFICE OF THE EXECUTIVE BRANCH**



SSG EXECUTIVE MEMO No 003
 SERIES OF 2020

TO SSG LB OFFICERS AND ALL OFFICERS FROM
 DIFFERENT ORGANIZATIONS/CLUBS/SOCIETIES
 FROM SSG EXECUTIVE BRANCH PRESIDENT
 SUBJECT UPCOMING ACTIVITIES PREPARATIONS
 DATE JANUARY 27, 2020

You are hereby requested to attend our SSG Urgent Meeting this coming
 Wednesday, January 29, 2020 at exactly 5:00 p.m. at the ACADEMIC HALL.

The agenda are as follows:

1. Upcoming activities
 - Valentine's Day
 - College Week
 - College Week T-shirt Design
 - IGP
2. 1st Semester Financial Statement

Please do attend student-leaders. Thank you

EMMAN CARL E. ELANO
 SSG EB President

Noted by:

PRINCES GRACE A. RETITA, MAGC
 SSG Adviser, Academic Sector

KENNETH CHARLES E. FEROL, MIE
 SSG Adviser, Technology Sector

Tel. No. (081) 825-0135
 (081) 211-7706

Email: supremestudentgovt@surigao.edu.ph
 URL: www.surigao.edu.ph

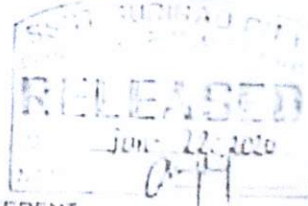


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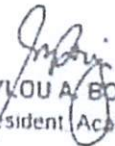


MEMORANDUM	
REFERENCE NO.	SSCT, OVPAA -01-04, Series 20
DATE	JANUARY 22, 2020
TO	SSG OFFICERS LB OFFICERS STUDENT OFFICERS FROM DIFFERENT ORGANIZATIONS/CLUBS/SOCIETIES CLASSROOM OFFICERS FROM 1 ST YEAR TO 4 TH YEAR ACROSS COLLEGES
FROM	THE VICE-PRESIDENT FOR ACADEMIC AFFAIRS
SUBJECT	SCHOOL-WIDE INFORMATION, EDUCATION AND COMMUNICATION CAMPAIGN ON DENGUE INFECTION



Per request by the Health Services Officer, you are hereby advised to participate in the aforementioned activity on January 23, 2020, 8:00 am-12:00 pm at the College Gymnasium.

Please be guided accordingly.


EMMYLOU A. BORJA, EdD
Vice-President Academic Affairs



COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY

OFFICE MEMO

REFERENCE NO. : SSCT - CEIT - 01 - 003, S. 2020
DATE : JANUARY 28, 2020
TO :

- | | |
|------------------------------|-----------------------------------|
| Engr Josephine V. Acido | Dr Aurea M. Madelo |
| Dr Rosanne E. Andaluz | Arvin E. Mag-Usara |
| Engr Richard A. Badiola | Engr Darwin C. Mangca |
| Engr Joselito S. Baldapan | Dr Amor C. Montejo |
| Renz M. Buctuan | Dr Analyn S. Morite |
| Ralph Aran C. Cabañero | Engr Crispin P. Noguerra |
| Dr Unife O. Cagas | Engr Gracechell M. Pascua |
| Engr Aldrich B. Calinawan | Arch Lufre Potente |
| Engr Levi A. Corvera | Engr Virne P. Portugues |
| Dr Monalee A. Dela Cerna | Alma Christie C. Reyna |
| Engr Conrado Jr. B. Delosa | Engr Ritchie A. Reyna |
| Trashy P. Dumaicos | Engr Perfecto Jr. R. Ruaya |
| Engr Ingrid Escabal | Hasmer Salubre |
| Dr Jessica Rose E. Fernandez | Arch Marlon C. Solloso |
| Dr Virnille C. Francisco | Teresita L. Toledo |
| Engr Ghandi B. Galila | Dr Vrian Jay V. Ylaya |
| Jovie M. Gallera | |
| Engr Alvin S. Cerdan | Jessa G. Hambre |
| Engr Jemielou M. Fideles | Engr Andy Bong F. Navarro |
| Engr Galgen B. Galila | Engr Erlito M. Orit |
| Engr Archie C. Gegona | Engr John Pearl Manungas |
| Engr Emmanuel Jumawan | Albert T. Padilla |
| Engr Vernon V. Liza | Engr Elmario Pejan |
| CEIT Department Officers | Class Officers (BSCS, BSIT, BSIS) |
| Club Officers (Engineering) | |

FROM : ENGR ROBERT R. BACARRO, MECE, MBA
Dean, CEIT
SUBJECT : GENERAL FACULTY AND STUDENT LEADERS MEETING ON
JANUARY 29, 2019

You are required to attend our General Faculty meeting on January 29, 2020 at 9:00 am in EB 405 to discuss important matters.

- Agenda:
1. College Week 2020
 2. ISO Surveillance Audit

Thank you for your support.

ENGR ROBERT R. BACARRO, MECE, MBA
Dean, CEIT



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Narciso Street, Surigao City



LETTERS

Tel. Nos.: (086) 826-0135;
(086) 231-7798

Email: surigaostatecollege@yahoo.com
URL: sset.edu.ph



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**SUPREME STUDENT GOVERNMENT
OFFICE OF THE EXECUTIVE BRANCH**

February 18, 2019

ROBERT R. BACARRO, MECE, MBA
Dean, College of Engineering & Information Technology
Surigao State College of Technology
Surigao City


Sir,

Every year our school celebrates College Week which focuses on the showcasing of talents and skills of the students with different non-athletic competitions. Each college is given a day as a sponsor and to facilitate the event on March 2-6, 2020, 8:00 am-5:00 pm. The Supreme Student Government was assigned to organize the last day of the event which involves two major competitions: the Battle of the Bands and Variety Show and all the Organization/Clubs/Societies will organize an Income Generating Project during the said event and to make our College Week more blast.


With regard to this, we would like to ask approval from your good office to utilize Engineering Building 301-312 and 401-412 Rooms for the Income Generating Project during College Week on the said date and time. We will make it sure to keep the rooms secure before and after utilization.

We are looking forward for your positive response on this matter. Thank you so much and God bless.

Very respectfully,

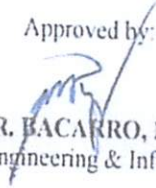

EMMAN CARL E. ELANO
SSG EB President

Noted by:


PRINCES GRACE A. RETITA, MGC
SSG Adviser, Academic Sector


KENNETH CHARLS E. FEROL, MIE
SSG Adviser, Technology Sector

Approved by:


ROBERT R. BACARRO, MECE, MBA
Dean, College of Engineering & Information Technology

Tel Nos (096) 826-0135,
(086) 231-7793

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URL: sst.edu.ph



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Narciso Street, Surigao City



SUPREME STUDENT GOVERNMENT
OFFICE OF THE EXECUTIVE BRANCH



Engineering Building Room Utilization: Organizations/Clubs/Societies and LB Officers

EB 301- DANCE TROUPE
EB 302- JIECEP
EB 303- BPSS
EB 304- PICE
EB 305- JMS
EB 306-LAYF
EB 307- Y2DN
EB 308- TRIBU TURISMO
EB 309- IIEES
EB 310- AGES
EB 311- THEATER ARTS
EB 312- ICPEP-SE
EB 403-SSCT CHORALE
EB 404- YFC
EB 405-JEEP
EB 408- CTE
EB 409- CEIT

CTE Room Utilization: Organizations/Clubs/Societies and LB Officers

CTE 231- STASS
CTE 232- SCDRC
CTE 233- ESO
CTE 234- MAS AMICUS
CTE 235- ADSGA
CTE 236- VERB
CTE 237- KAMAFIL

Tel Nos (086) 826-0135
(086) 231-7798

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DEPARTMENT OF EDUCATION
 DIVISION OFFICE - SURIGAO

PHILIPPINE INSTITUTE OF CIVIL ENGINEERS- SSCT Students Chapter
 A.Y. 2019-2020



February 26, 2019

MS. MARIA FE C. GUERRA, MAEd
 Director, Office of Student Affairs
 This College

Thru: MS. EDEN GLIFF P. SEBAG, MAEd
 Campus Organization In-Charge
 This College

Ma'am:

Good Day!

The Philippine Institute of Civil Engineers- Surigao State College of Technology Students Chapter (PICE-SSCT SC) officers have decided to conduct an Income Generating Project (IGP) which is the film showing for the College Week Celebration on March 2-5 starting from 8:00 AM to 4:30 PM and the room to be utilized is at EB 304 and will be facilitated by the organization officers throughout the week. The outcome of this IGP will be of great help in gaining funds that we can use in our future activities and projects.

Thus, we are highly asking on your approval on the said IGP and we assure your good office that whatever are the expenses and earnings of the activity will be stated in the financial report.

We are looking forward to your positive response regarding this request. Thank you and more power!

Sincerely,

Melmar D. Mantilla
MANTILLA, Melmar D.
 PICE President

NOTED BY:

Richard A. Badiola
ENGR. RICHARD A. BADIOLA
 PICE-SSCT/SC Adviser

Virne P. Portugues
ENGR. VIRNE P. PORTUGUES
 PICE-SSCT SC Adviser

RECOMMENDING APPROVAL:

Eden Gliff P. Sebag
EDEN GLIFF P. SEBAG
 Campus Organization In-Charge

APPROVED:

Maria Fe C. Guerra
MARIA FE C. GUERRA, MAEd
 Director, Student Affairs



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Narciso Street, Surigao City



**PHILIPPINE INSTITUTE OF CIVIL ENGINEERS – SURIGAO STATE
COLLEGE OF TECHNOLOGY STUDENTS CHAPTER
A.Y. 2019-2020**

**MINUTES OF THE MEETING WAS HELD ON FEBRUARY 26, 2020 AT
GEOTECH LABORATORY FROM 9:00 AM to 12:00 NOON**

The meeting was attended by 11 out of 14 PICE – SSCT SC officers with the presence of Engr. Virne Portugues, one of the advisers. It was started with an opening prayer led by Ms. Cherrey Kris L. Lomonsod, the PICE-SSCT Peace Officer and presided by Mr. Melmar D. Mantilla, the PICE-SSCT SC President.

A roll call was done by the Secretary, followed by the presentation of agenda by the President.

AGENDA:

- INCOME GENERATING PROJECT (IGP) FOR COLLEGE WEEK 2020
- MATH TRAIL PREPARATION

INCOME GENERATING PROJECT

The officers had discussed the possible or best income generating project for the upcoming College Week. And came up with the idea of having Film Showing for it is the most convenient as of the moment due to the hectic schedules of the officers. It was decided that the officers are not obliged to have their duties for the entire week but all the vacant officers will be lending their time and effort to facilitate the IGP and the location was decided to be at the Engineering Building to have access to the Smart TV.

MATH TRAIL PREPARATION

PICE Organization was assigned to facilitate the Math Trail for the CEIT Sponsorship day. The PICE President assigned the officers to be the manpower for every station for the said event. It was decided by the body that there will be 8 stations to be accomplished by 8 participating team, 2 teams every college. Each team will have different route, they will be provided with hints every station. The PICE secretary suggested to have a Trivia before the final question and it was agreed by all the officers to have thrill. All the materials will be provided to each team.

THE MEETING WAS ADJOURNED AT EXACTLY 12:00 NOON AND THERE WERE NO FURTHER TOPICS DISCUSSED.

PREPARED BY:

Loren E. Japón
IJAPON, Loren E.
PICE Secretary

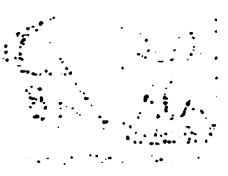
CERTIFIED BY:

Melmar D. Mantilla
MANTILLA, Melmar D.
PICE President

NOTED BY:

Richard A. Badiola
ENGR. RICHARD A. BADIOLA
PICE-SSCT SC Adviser

Virne P. Portugues
ENGR.-VIRNE P. PORTUGUES
PICE-SSCT SC Adviser



Republic of the Philippines
SILLIMAN STATE COLLEGE OF TECHNOLOGY
Marikina Street, Marikina City



PHILIPPINE INSTITUTE OF CIVIL ENGINEERS - SILLIMAN STATE
COLLEGE OF TECHNOLOGY STUDENTS CHAPTER
A.Y. 2010-2011

MINUTES OF THE MEETING WAS HELD ON FEBRUARY 23, 2010 AT
SECTION LABORATORY FROM 10:00 AM TO 12:00 NOON

The meeting was attended by 11 out of 14 PICE - SECT 20 officers with the
presence of Engr. Vince P. Peralta, one of the advisors. It was started with
an opening prayer by Mr. Peralta. The PICE-SECT 20
Pres. Officer and Presided by Mr. Peralta, the PICE-SECT 20
President.

A roll call was done by the Secretary, followed by the presentation of
reports by the President.

AGENDA:
INCOME GENERATING PROJECT (IGP) FOR COLLEGE WEEK 2010
MATCH TRAIL PREPARATION

INCOME GENERATING PROJECT
The officers had discussed the possibility of doing income generating project
for the upcoming College Week. And came up with the idea of having film
showing for it is the most convenient at the moment due to the hectic
schedules of the officers. It was decided that the officers are not obliged to
have their office for the entire week but the vacant offices will be
lending their time and effort to facilitate the IGP and the location was
decided to be at the Engineering Building to have access to the Smart TV.

MATCH TRAIL PREPARATION
PICE organization was assigned to facilitate the Match Trail for the CITT
sponsorship day. The PICE President assigned the officers to do the
handover for every station for the said event. It was decided by the body
that there will be 6 stations to be accompanied by 6 participating teams. 2
teams every college. Each team will have different parts. They will be
provided with their every station. The PICE society suggested to have a
T-shirt before the final position and it was agreed by all the officers to have
(and) All the materials will be provided to each team.

THE MEETING WAS ADJOURNED AT EXACTLY 12:00 NOON AND THERE
WERE NO FURTHER TOPICS DISCUSSED.

[Faint signatures and text at the bottom of the page, including names and dates.]



Document Code No.	FM-SSCT-SAO-013
Revision No.	00
Effective Date	20 September 2018
Page No.	1 of 1

STUDENT AFFAIRS OFFICE

PHILIPPINE INSTITUTE OF CIVIL ENGINEERS – SSCT
Student Chapter
Unit



PICE OFFICERS' MEETING
Name of Activity / Event

A.Y. 2019-2020
Date: February 26, 2020
Venue: Geotechnical Laboratory



Before the start of the meeting, the officers had their usual greetings to each other.



PICE Officers discussing their insights with regards to the upcoming activities.



Engr. Portugues is encouraging the officers to have the PICE IGP for the college week.