



COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY

OFFICE MEMO

REFERENCE NO. : SSCT – CEIT – 02 – 005, S. 2021

DATE : FEBRUARY 22, 2021

TO : ENGR DARWIN MANGCA
DR AUREA MADELO
DR VRIAN JAY YLAYA
ENGR INGRID TORRES
ENGR CONRADO DELOSA
ENGR MARK MARVIN PAGLINAWAN
ENGR VERON LIZA
ENGR JIMIELOU FIDELES
ENGR ANDY BONG NAVARRO
ENGR LEVI CORVERA
ENGR LUCILYN BORJA
ENGR GRACECHELL PASCUA
DR ANALYN MORITE
ENGR GHANDI GALILA
DR UNIFE CAGAS
ENGR SHIRLEY ESCANDOR

FROM : ENGR ROBERT R. BACARRO, MECE, MBA
Dean, CEIT

SUBJECT : **ATTENDANCE TO A FREE TRAINING IN THE USE OF MULTISIM SOFTWARE (FEB 23, 2021) AND LABVIEW SOFTWARE (FEB 25-26, 2021) IN THE COMPUTER ROOM OF LEARNING RESOURCE CENTER.**

In the exigency of the service, you are hereby directed to attend the One-day Training in the use of Multisim Software on Feb. 23, 2021 in the Computer Room of the Learning Resource Center. Likewise, you should also attend the Two-day Training in the use of Labview on Feb. 25-26, 2021 on the same venue.

Attached is the letter from the supplier who will conduct the training.

Please be guided accordingly.

Gregorio Z. Gamboa, Jr.
SUC President III