



1.7.2. Periodic review,
assessment, updating
and approval of the
curriculum by the
Academic Council;



"For Nation's Greater Heights"

Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
Narciso Street, Surigao City



EXCERPT FROM THE MINUTES OF THE 83rd REGULAR BOARD OF TRUSTEES MEETING HELD ON DECEMBER 20, 2019 AT THE CONFERENCE ROOM, PARK INN BY RADISSON, DAVAO CITY

After the discussion, the Board passed:

Resolution No. 126 S. 2019

Approving the Revised Curriculum for Undergraduate Programs AY 2019-2020 Subject to Further Revision

APPROVED

Certified true and correct:

ROWENA AL PLANDO, PhD
Board Secretary V

Attested:

GREGORIO Z. GAMBOA, JR. EdD
Vice Chair, SSCT-BOT
College President



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
CARAGA ADMINISTRATIVE REGION

December 18, 2019

DR. GREGORIO E. CARBON, JR.
University President
Division Office - Caraga
Nueva Divisoria, Butuan City

Dear Dr. Carbon:

Greetings from CHED Caraga!

This is to respectfully return to you the following CHED-noted curricula submitted to this Office:

1. Bachelor of Science in Tourism Management
2. Bachelor of Science in Hospitality Management
3. Bachelor of Technical-Vocational Teacher Education
Major in Electrical Technology
4. Bachelor of Technical-Vocational Teacher Education
Major in Food and Service Management
5. Bachelor of Elementary Education
6. Bachelor of Secondary Education Major in Mathematics
7. Bachelor of Secondary Education Major in Filipino
8. Bachelor of Secondary Education Major in English
9. Bachelor of Secondary Education Major in Sciences
10. Bachelor of Physical Education
11. Bachelor of Arts in English Language
12. Bachelor of Science in Information Technology
13. Bachelor of Science in Information System
14. Bachelor of Science in Computer Science
15. Bachelor of Science in Mathematics
16. Bachelor of Science in Marine Biology
17. Bachelor of Science in Environmental Science
18. Bachelor of Science in Agroforestry
19. Bachelor of Science in Agricultural Technology
20. Bachelor of Technology and Livelihood Major in Agri-Fishery Arts
21. Bachelor of Science in Industrial Technology Major in Electrical Technology
22. Bachelor of Science in Industrial Technology Major in Heating, Ventilation, Air Conditioning and
Refrigeration Technology
23. Bachelor of Science in Industrial Technology Major in Architectural Drafting Technology
24. Bachelor of Science in Industrial Technology Major in Electronics Technology
25. Bachelor of Science in Industrial Technology Major in Welding and Fabrication Technology
26. Bachelor of Science in Industrial Technology Major in Mechanical Technology
27. Bachelor of Science in Industrial Technology Major in Automotive Technology
28. Bachelor of Science in Agroforestry
29. Bachelor of Science in Electronics Engineering

CHED Building, CSU Main Campus, Ampayon, Butuan City, Agusan del Norte 8603
Tel. Nos. (085) 342-5253 / 817-0930 / 815-3699 / 815-3698 / 816-2409 / 816-2406 (fax)
Email Address: chedcaraga@ched.gov.ph

DEC 18 2019

10:34 pm



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
CARAGA ADMINISTRATIVE REGION

- 30. Bachelor of Science in Electrical Engineering
- 31. Bachelor of Science in Computer Engineering
- 32. Bachelor of Science in Civil Engineering
- 33. Bachelor of Science in Fisheries

Thank You.

Very truly yours,


LEONIDA S. CALAGUI, PhD, CESO III
Director IV

1 **Minutes of the Joint Academic and Administrative Council Meeting held on**
2 **April 13, 2018 at the Old College Library, SSCT, Surigao City**

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5 **I Preliminary Matters**

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7 The Joint Administrative and Academic Council Meeting started with a Doxology
8 followed by the singing of the National Anthem through PowerPoint Presentation.

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11 **a. Roll Call and Determination Of Quorum**

12 The College President, Dr. Gregorio Z. Gamboa, Jr. personally called the roll.

13 Dr. Gregorio said that those who logged in in the morning but were not present in the
14 meeting shall be marked absent.

15
16 The Secretary then announced that the meeting had a quorum with Ninety-eight (98)
17 Academic and Administrative Council members in attendance out of One Hundred Fifty-
18 seven (157).

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21 **b. Call to Order**

22 The Presiding Chair, Dr. Gregorio Z. Gamboa Jr. called the meeting to order at 9:40
23 A.M.

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26 **c. Approval of the Provisional Agenda**

27 The Presiding Chair enumerated the following agenda to be included in the other
28 matters:

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30
31 **A. FISCAL MATTERS**

- 32
33 • Request Approval on the Granting of Honorarium to SSCT Journal of Science and
34 Technology Editorial Board Members and Peer Reviewers

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36 **B. ACADEMIC MATTERS**

- 37 • List of Candidates for Graduation as of March 2018

38
39 **C. ADMINISTRATIVE MATTERS**

- 40 • Request Approval for the Construction/Repair/Rehabilitation of Academic Building
41 (Php 5,000,000.00)
42 • Request Approval for the Purchase of Various Equipment Outlay(Php5, 000,000.00)
43 • MOA between DOLE, Caraga Regional Office, Butuan City and SSCT

44
45 **D. OTHER MATTERS (FOR INFORMATION)**

- 46 • Presentation of Feasibility Study on the Proposed Establishment of Extension-SSCT,
47 City Campus in Claver, Surigao del Norte
48 • MOU between SSCT and Komisyon sa Wikang Filipino on the Proposed
49 Establishment of Sentro ng Wika at Kultura (SWK)

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51 The College President, Dr. Gregorio Z. Gamboa, Jr. asked the Councils if there are
52 other matters they want to include in the agenda.

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54 The following were:
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- 60 • Proposed Occupational Safety and Hazard of Policy
61 Proponent: Mr. Manuel R. Arcon
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63 • Implementation of Curricular Programs based on the New Policies, Standards and
64 Guidelines of CHED
65 Proponent: Dr. Ronita E. Talingting
66
67 • Dr. Roberto C. Buenaflor requested that the following shall be included in the other
68 matters:
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70 a. Updates of the previous meeting.
71 b. Proposed Amendments of Graduate School Manual
72 c. Imposition of Fines for those members of the Academic and Administrative
73 Council who will be absent during Academic and Administrative Council Meetings
74 without valid reason.
75 • Information on Disaster Resilience Seminar led by Cagayan State University by Dr.
76 Teresita P. Senados
77 • Proposed infrastructure Projects by Administration
78 Proponent : Engr. Virne P. Portugues
79

80 The Councils passed

81
82 **Resolution No. 03 s. 2018**
83 **Adopting the Agenda for the Joint Administrative and**
84 **Academic Council Meeting**
85

86
87 **d. Reading of the Previous Minutes**
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89 The College President dispensed the reading of the minutes and immediately
90 proceeded to the Chair's Privilege.
91

92 **Noted**
93

94 **e. Chair's Privilege**
95

96 The College President, Dr. Gregorio Z. Gamboa, Jr. was pleased to inform the
97 Councils of the following developments to wit:
98

- 99 • SSCT is now SUC Level III.
100 • House Bill 5150 is now a R.A. 11010 after the President of the Republic of the
101 Philippines signed HB 5150 into law on March 27, 2018
102

103 Dr. Gamboa informed the Council members that several activities shall be conducted
104 to wit:

- 105 • April 20, 2018 -SSCT shall join a caravan with Comm. Prospero de Vera.
106 • April 25, 2018 –Meeting with the 4 SUCs in Caraga with the presence of CHED
107 Regional Director, Dr. Maricar R. Casquejo at the Accreditation Center,SSCT,
108 Surigao City.
109 • May 7-8, 2018-SSCT shall undergo Institutional Sustainability Assessment (ISA)
110 with CHED in Siargao.
111 • May 7-11, 2018-Level III AACUP Accreditation
112 • September 2018-CHED Caraga Evaluation for SSCT's University application.
113 • October 2018-CHED Central Office shall visit SSCT for University Accreditation.
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118 The College President encouraged every member to cooperate and help in order for
 119 SSCT's vision to become a reality.

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Noted

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NEW BUSINESS

124

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A. FISCAL MATTERS

126

- Request Approval on the Granting of Honorarium to SSCT Journal of Science and Technology Editorial Board Members and Peer Reviewers

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The proposal was presented by the Research Director, Dr. Teresita P. Senados .

129

130

Dr. Roberto C. Buanaflores said that in other SUCs, it is the researcher who shall pay the honorarium of the Editorial Board members and Peer Reviewers.

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The College President answered that it is the College who shall shoulder the honorarium and that the paper shall then be owned by the College.

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Dr. Gamboa emphasized that the invention shall be owned by the College.

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Noted

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Mr. Jonas Robert Miranda said that a MOA shall be made between SSCT and peer reviewer.

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Noted

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Dr. Mauricio S. Adlaon asked if the researchers from other SUCs etc shall pay for their paper to be included in the Journal.

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The College President answered yes.

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Mr. Adriano C. Patac explained that there shall be incentives if SSCT's Journal shall qualify. Further, he said that if the school would want to earn 3 points, only 10% of the papers to be published in the Journal should come from SSCT and that only 1 point shall be earned by the school if 50% of the papers published is owned by SSCT.

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Noted

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After a thorough deliberation, the Councils passed

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Resolution No. 4 s. 2018

152

Approving the Granting of Honorarium to SSCT Journal of Science and Technology Editorial Board Members and Peer Reviewers

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APPROVED

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B. ACADEMIC MATTERS

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- List of Candidates for Graduation as of March 2018

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City Campus

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The College Registrar, Ms. Claret D. Ruaya presented the list of candidates for Graduation as of March 2018 in the City Campus.

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Ms. Ruaya disclosed that there are One Thousand Nine Hundred Fifty-five (1955) candidates for graduation in the City campus.

Noted

Del Carmen Campus

Ms. Maristela Ruaya, Registrar of Del Carmen Campus presented the list of candidates for graduation as of March 2018 in Del Carmen Campus.

Ms. Ruaya informed the Councils that there are One Hundred Ninety (190) candidates for graduation as of March 2018 in Del Carmen Campus.

Maimono Campus

Maimono Campus has One Hundred Six (108) candidates for graduation as of March 2018.

Mainit Campus

There are Three Hundred Twenty-nine (329) candidates for graduation as of March 2018 in Mainit Campus.

Dr. Buenaflor said to remove the word "tentative" to ensure that they are legitimate candidates for graduation.

Noted

After the discussion, Dr. Ronita E. Talangting moved for the approval of the list of candidates for graduation and was unanimously seconded.

The Councils passed

**Resolution No. 6 s. 2018
Approving the List of Candidates for Graduation as of May 2018**

APPROVED

C. ADMINISTRATIVE MATTERS

- Request Approval for the Construction/Repair/Rehabilitation of Academic Building (PhP 5,000,000.00)
- Request Approval for the Purchase of Various Equipment Outlay(PhP5, 000,000.00)

The two proposals were presented by Engr. Vima P. Portugues.

The College President, Dr. Gregorio Z. Gamboa, Jr. said that the budget comes from the 10M insertion from Sen. Loren Legarda.

After the discussion, the Councils passed

**Resolution No. 6 s. 2018
Approving the Proposed Construction/Repair/Rehabilitation
of Academic Building (PhP 5,000,000.00)**

APPROVED

Resolution No. 7 s. 2018
Approving the Proposed Purchase of Various Equipment Outlay
(PhPS, 600,000.00)

APPROVED

- **MOA between DOLE, Caraga Regional Office, Butuan City and SSCT**

The College President explained that the purpose of the said MOA between DOLE and SSCT is to establish a school-based Public Employment Service Office in the school.

After the discussion, the Councils passed

Resolution No. 8 s. 2018
Approving the MOA between DOLE, Caraga Regional Office,
Butuan City and SSCT

APPROVED

D. OTHER MATTERS (FOR INFORMATION)

- **Presentation of Feasibility Study on the Proposed Establishment of Extension-SSCT, City Campus in Claver, Surigao del Norte**

The Vice President for Academic Affairs, Dr. Ronita E. Talingting informed that the proposed establishment if approved shall start in August 2018.

Mr. Charles Feroi presented the result of the Feasibility Study.

The Council said that FS shall include the following: Marketability, Financial Aspect, Technical Aspect, Course Preference Survey, Budgetary Requirements, Operational Requirements or Viability of Operation.

The College President informed the Councils that LGU Claver shall offer an area for the establishment of the school building, building, two (2) million pesos per year and a grandia.

After the discussion, the Councils passed

Resolution No. 09 S. 2018
Endorsing to the Board the Feasibility Study on the Proposed Establishment of
Extension-SSCT, City Campus in Claver, Surigao del Norte

APPROVED

- **MOU between SSCT and Komisyon sa Wikang Filipino on the Proposed Establishment of Sentro ng Wika at Kultura (SWK)**

The College President, Dr. Gregorio Z. Gamboa, Jr. informed the Council that Sentro ng Wika at Kultura shall be established in SSCT and that SSCT can benefit on the establishment of the same.

Without further discussion, the Councils passed

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Resolution No. 10 s. 2018
Approving the Memorandum of Understanding (MOU) between SSCT and
Komisyon sa Wikang Filipino on the Proposed Establishment of
Sentro ng Wikang at Kultura (SWK)

APPROVED

- **Proposed Occupational Safety and Hazard of Policy**

Mr. Manuel Arcon said that there is a need for the College to have an Occupational Safety and Hazard Policy.

Dr. Gamboa advised that a committee to review the same shall be created.

After the discussion, the Councils passed

Resolution No. 11 s. 2018
Approving the Creation of a Committee to Review the Proposed
Occupational Safety and Hazard of Policy

APPROVED

- **Implementation of Curricular Programs based on the New Policies, Standards and Guidelines of CHED**

The Vice President for Academic Affairs, Dr. Ronita E. Talingting informed the Councils that a Curriculum Review was conducted on February 9, 2018 at the Parkway Hotel, Surigao City.

This was attended by CHED Specialists, College Deans, Program Chairs, industry experts, DepEd Representatives, student leaders and parents.

The conduct of the same was in preparation for the new general education curriculum and CHED's framework for outcomes based on the new Policies, Standards and Guidelines to be implemented SY 2018-2019.

After the discussion, the Councils passed

Resolution No. 12 s. 2018
Endorsing to the Board the Proposed Implementation of Curricular Programs
based on the new Policies, Standards and Guidelines of CHED

APPROVED

- **Information on Disaster Resilience Mapping led by Cagayan State University**

Dr. Teresita P. Senados informed the Councils a Disaster Resilience Mapping for Mission-Critical Infrastructures and Investments of SUCs in the Philippines shall be conducted. The project duration is from March 2018 to February 2020.

Dr. Senados said that the same is a collaborative research among 17 HEIs/SUCs led by Cagayan State University-Climate Change Program office and that Caraga is represented by SSCT.

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The funding agency is the Commission on Higher Education (CHED)-K-12 Program Management Unit under the DARE TO Program

After the discussion, the Councils passed

Resolution No. 13 S. 2018

Approving the Participation of SSCT to the Disaster Resilience Mapping for Mission-Critical Infrastructures and Investments of SUCs in the Philippines

APPROVED

- Proposed Infrastructure Projects by Administration

Engr. Vime P. Portugues presented the Proposed Infrastructure by Administration.

After the discussion, the Councils passed

Resolution No. 14 S. 2018

Approving the Proposed Infrastructure Projects by Administration

CITY CAMPUS

- Improvement of Technology Building (Php3,871,000.00)

MAINIT CAMPUS

- SSCT Mainit Campus Pathway/Covered Walk (Php1,500,000.00)
- Community Outreach Center (Php 1,000,000.00)
- Rehabilitation of SSCT Mainit Campus Road (Php2,000,000.00)
- Rehabilitation of Mango Nursery Propagation Building (Php800,000.00)
- Rehabilitation of Business Affairs Office (Php800,000.00)
- Improvement and Repair of Crop Processing Plant (Php600,000.00)
- Improvement and Repair of Academic Building (Php3,000,000.00)
- Improvement and Repair of Swine Production (Php2,000,000.00)
- Improvement and Repair of Vermiculture Building (Php1,500,000.00)
- Improvement and Repair of Poultry Building (Php1,000,000.00)

DEL CARMEN CAMPUS

- Renovation of Cafeteria and Bakery Building (Php1,268,000.00)
- Renovation of Automotive and Electronics Technology Building (Php1,268,000.00)
- Renovation of Civil Technology and Supply Office Building (Php1,268,000.00)
- Renovation of Drafting and Electrical Technology Building (Php1,268,000.00)
- Rehabilitation of IT and Call Center Building (Php11,431,000.00)
- Rehabilitation of SSCT-Hind Hotel (Php10,301,000.00)
- Improvement of Two (2) Storey Shop Building (Php31,883,000.00)

APPROVED

- 411 • Updates of the previous meeting

412
 413 Dr. Roberto C. Buenaflor said that the Councils need to know about the resolutions
 414 passed during the previous meeting and updates on the same if it is implemented or
 415 not.

416
417 Noted

- 419 • Proposed Amendments of Graduate School Manual

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 421 Dr. Buenaflor asked on the updates on the proposed amendments of the Graduate
 422 School Manual.

423
 424 The College President said that the same be presented on the next meeting.

425
426 Noted

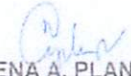
- 428 • With regard to non-attendance of Council members during meetings, Dr. Roberto C.
 429 Buenaflor proposed for the imposition of fines to those members of the Academic and
 430 Administrative Council who will be absent during Academic and Administrative
 431 Council Meetings without valid reason.

432
 433 The College President commissioned Dr. Elvis P. Patulin for the same.


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435 Noted

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 437 With nothing more to discuss, the meeting was adjourned at 11:25 A.M.

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442 Certified Correct:

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 445 ROWENA A. PLANDO, PhD
 446 College and Board Secretary
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450 Attested:

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 453
 454 GREGORIO Z. GAMBOA, JR., EdD
 455 College President

98/157



SURIGAO STATE COLLEGE OF TECHNOLOGY
Surigao City, Philippines 8400
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ACADEMIC COUNCIL MEETING

ATTENDANCE

1. Professor VI	:	Buenaffor, Roberto C.	
2. Professor II	:	Donoso, Carlos H.	
3. Professor I	:	Buot, Nenita S.	
4. Associate Professor V	:	Posezano, Georgito G.	
	:	Boja, Emmylou A.	
	:	Cordita, Amefiel C.	
	:	Jabonero, Jhans R.	
	:	Donoso, Antenette B.	
	:	Lumintac, Maria Tavila Q.	
	:	Paglinawan, Esperanza P.	
	:	Patulin, Elvis P.	
5. Associate Professor IV	:	Talingting, Ronita E.	
	:	Vernal, Hermogena V.	
	:	Alvarez, Alex E.	
	:	Besto, Eddie L.	
	:	Cagas, Unife O.	
	:	Gonzales, Evelyn AX	
	:	Senades, Teresita P.	
6. Associate Professor III	:	Tan, Renee C.	
	:	Arcon, Cecilia E.	
	:	Ebol, Emalina I.	
	:	Litang, Leonidia S.	
	:	Miranda, Jonas Robert L.	
	:	Ravelo, Lona D.	
	:	Sabejon, Evangelina P.	
	:	Seniel, Destre A.	

7. Associate Professor II

: Acero, Jr. B.
Buenaflo, Elesia B.
Dalaygon, Cases D.
Ebarsabal, Gideon A.
Laid, Roberto
Maghuyop, Alicia Z.
Patac, Louida P.
Sepe, Elsie M.
Sunico, Romy Jun A.
Tanguihan, Lucille G.
8. Associate Professor I : Adlaon, Mauricio S.
Alaba, Porferio P.
Bayang, Eliza E.
Espaldon, Alexis P.
Gomez, Bernard C.
Maglante, Romana M.
9. Assistant Professor IV : Andaluz, Rosanne E.
Botoy, Gina C.
Caadan, Julius G.
Catacutan, Marivel M.
Comon, Dony V.
Dela Cruz, Romel C.
Descarten, Randy O.
Divinagracia, Arne M.
Docoy, Rudy C.
Docoy, Lucihida M.
Ebarsabal, Jeanette L.
Espaldon, Judith R.
Gases, Cecilia C.
Guerra, Maria Fe C.
Lincuna, Arlene P.
Malicay, Leonielyn C.
Palac, Adriano V.
Reyna, Ritchie A.
Salvador, Nelia S.
Salvador, Emmanuel R.
Talingting, Gavino, Jr. B.
Toledo, Teresita L.
a. Assistant Professor III : Arcaya, Rosemarie C.

A series of handwritten signatures on lined paper, corresponding to the list of names on the left. The signatures are written in blue ink and are somewhat stylized. Some are clearly legible, such as 'Ebarsabal', 'Guerra', and 'Toledo'. Others are more abstract and difficult to decipher.

11. Assistant Professor I

Mezar, Jr. Ruth D.
Quiachon, Marjorie T.
Salvador, Donald C.
Sinaca, Elsie M.
Talavera, Fortunato R.
Tiu, Celso S.
Villamor, Tita P.
Villegas, Marilyn S.
Ampater, Tito P.
Arcon, Manuel R.
Bagayas, Marinette M.
Bonotan, George S.
Borja, Ely E.
Cadilla, Lope U.
Comandante, Frustouso G.
Conversion, Luciano L.
Cortina, Leonardo A.
Daniega, Avelino A.
Dialde, Floria C.
Escobal, Edwin C.
Escullor, Gemma R.
Gingo, Verna L.
Mag-usara, Arvin E.
Masuhay, Edilmer P.
Montejo, Amor C.
Navarro, Marlito P.
Paredes, Judel C.
Paulines, Mignonette M.
Portugues, Virne P.
Ratunil, Virgilio, Jr. V.
Rivas, Rosalyn A.
Ruaya, Maristela L.
Sal, Jerlou B.
Septimo, Teresita T.
Sinaca, Mateo E.
Yangson, Catherine L.
Ylaya, Vrian Jay V.

[Handwritten signatures and initials on lined paper]



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ADMINISTRATIVE COUNCIL MEETING

ATTENDANCE

1. VP Academic Affairs	:	Dr. Ronita E. Talingling	
2. VP Administration	:	Dr. Gideon A. Ebarsabal	
3. VP Research, Development & Extension	:	Dr. Emmylou A. Borja	
4. Dean, CIT	:	Dr. Elesia B. Buenafior	
5. Dean, Arts & Sciences	:	Dr. Elvis P. Patulin	
6. Dean, Teacher Education	:	Dr. Annabelle N. Diaz	
7. Dean, Engineering & IT	:	Engr. Alexis P. Espaldon	
8. Dean, Graduate Studies	:	Dr. Ronita E. Talingling	
9. Planning Officer	:	Dr. Mauricio S. Adlaon	
10. In - Charge, Accreditation	:	Ms. Amor C. Montejo	
11. Guidance Counselor	:	Ms. Quincey C. Dumang/Clarence D. Enay	
12. Director, Student Affairs	:	Ms. Maria Fe C. Guerra	
13. College Registrar	:	Ms. Claret D. Ruaya	
14. College Librarian	:	Ms. Ivy B. Mabanto/ Lorena Badiola	
15. College Nurse	:	Ms. Christine Meg M. Villegas	
16. Director, Research and Development	:	Dr. Teresita P. Senados	
17. Director, Extension Services	:	Engr. Evangelina P. Sabejon	
18. Director, Mairit Campus	:	Dr. Hermogena V. Vernal	
19. Director, Del Carmen Campus	:	Dr. Romy Jun A. Sunico	
20. Director, Malmono Campus	:	Dr. Eddie L. Besto	
21. Director, City Campus	:	Dr. Carlos H. Donoso	
22. Director, Quality Management	:	Dr. Roberto C. Buenafior	
23. Director, Ancillary Services	:	Mr. Donald C. Salvador	
24. Director, Special Programs (incl. TCC, TESDA)	:	Dr. Georgito G. Posesano	
25. Director, Sports & Wellness, Culture & Arts	:	Ms. Eleanore Mitsui S. Delito	
26. NSTP Director	:	Mr. Ireneo C. Plando, Jr.	

27. Coordinator, Athletic	:	Mr. Nonic Jrdita
28. Placement Coordinator	:	Ms. Graciela Iannic C. Reuyan
29. Chief Administrative Officer – Des.	:	Felipe T. Cacho
30. College/ Board Secretary	:	Dr. Rowena A. Plando
31. Cashier	:	Ms. Lowela E. Paqueo
32. Budget Officer III	:	Mr. Felipe T. Cacho
33. Accountant III	:	Ms. Gay Rose M. Seguera
34. HRMO	:	Ms. Ellen Divinagracia – Detalo
35. Supply Officer III	:	Ms. Elsa C. Pelicano
36. Records Officer III	:	
37. Resident Engineer	:	Engr. Virne P. Portugues
38. FedFA President	:	Ms. Marjorie T. Quiachon
39. SSG President/ Federated Pres.	:	Mr. Jeffrey L. Galela
40. K12 Focal	:	Ms. Joewaren R. Sulima
41. JEEP Coordinator	:	Ms. Irene L. Cavite
42. SFAU Coordinator	:	Matt B. Sinaca

[Handwritten signatures and initials in blue ink, including 'RMD', 'J', 'K', and 'M']

Newly Designated College Officials

ENGR. LEVI A. CORVERA – In-Charge, EDP/MIS
 MR. IRENEO C. PLANDO, JR. – In-Charge, Safety and Security
 MS. HANNA T. PALMEJAR – In-Charge, Institutional Quality Assurance
 ENGR. RITCHIE A. REYNA – Focal Person, International Organization for Standardization
 MR. MANUEL R. ARCON – Focal Person, Occupational Safety, Health and Hazard
 ENGR. VIRNE PORTUGUES – Building Maintenance Officer
 ARCH. MARLON C. SOLLOSO – Ground Maintenance Officer
 DR. ARNE M. DIVINAGRACIA – Electrical Maintenance Officer
 MR. LEONARDO A. CORTINA – Waterworks Maintenance Officer
 MR. AMELITO A. SUNGAHID – Air-Conditioning Maintenance Officer
 MR. JONAS ROBERT L. MIRANDA – In-Charge, Alumni Affairs Office
 MS. EDEN GLIFF P. SEBAG – In-Charge, Student Organizations
 DR. EMMYLOU A. BORJA – In-Charge, GAD, PWD
 MR. ADRIANO P. PATAC, JR. – Innovation Technology Support Officer
 MS. MARIA FE H. ULBIS – Food Services Officer
 MR. EMMANUEL R. SALVADOR – Focal Person, Disaster Risk Reduction Management Office
 Ms. Dency L. Plaza – Guidance Counselor, Maint. Officer
 Ms. PASIVELLES C. SANDRINO – Instructional Design
 Ms. Leonora A. Santiago – Arch. Design
 Mr. Johnson C. Miranda – Supply Officer – Baguio

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[Handwritten signature in blue ink: 'by ...']