

In Settlement of the following:		PSITE	Philippine Society of Information Technology Educators (PSITE) Foundation, Inc.	
Particulars	Amount		No. 3, Humabon Place, Magallanes Village, Makati City 1232 Non-VAT Reg. TIN No. 205-394-070-000 E-mail: psite@yahoo.com	
Total Sales		<b>OFFICIAL RECEIPT</b>		
Less: SC/PWD Discount		No. <b>84701</b>		
Total Due		Date <u>6/7/2022</u>		
Less: Withholding Tax		RECEIVED from <u>SSCT-Main</u> with TIN _____		
Payment Due		and address at <u>Narciso St. Surigao City</u> engaged in the		
Form of Payment:		business style of <u>Three thousand pesos</u> , the sum of _____ pesos		
Cash	Check	(P <u>3,000.00</u> ) in partial/full payment for <u>institutional membership</u>		
		Sr. Citizen TIN _____		
		By: _____ Cashier/Authorized Representative		
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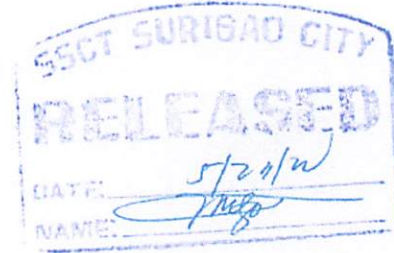
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"For Nation's Greater Heights"

**MEMORANDUM**

**REFERENCE NO.** : SSCT - ADMIN-05-79, Series 2022  
**DATE** : May 23, 2022  
**TO** : **DR. VIRNILLE C. FRANCISCO**  
**DR. MONALEE A DELA CERNA**  
**ENGR. RITCHIE A. REYNA**  
**MS. ALMA CHRISTIE C. REYNA**  
**FROM** : THE COLLEGE PRESIDENT  
**SUBJECT** : ATTENDANCE TO THE ANNUAL GENERAL ASSEMBLY  
 OF CARAGA COUNCIL OF DEANS FOR ITE EDUCATION  
 (CCDITE) IN PARTNERSHIP WITH PSITE CARAGA ON  
 MAY 27, 2022 AT THE CCIS CONFERENCE 1<sup>ST</sup> FLOOR  
 MECHATRONICS BUILDING CSU MAIN CAMPUS  
 BUTUAN CITY



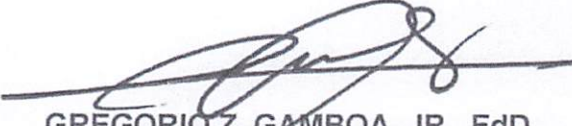
Per invitation, you are hereby advised to attend the aforementioned activity at CCIS Conference 1<sup>st</sup> floor Mechatronics Building CSU Main Campus, Butuan City on May 27, 2022.

Further, registration fee of PhP1, 000.00 per participant shall be charged against local school funds subject to usual accounting and auditing rules & regulations payable to Caraga Council of Deans for ITE Education (CCDITE).

Please register through this link: <https://forms.gle/HWHREsYo4MNZLmP9A>

Expenses incident to your travel shall be charged against local school funds subject to usual accounting and auditing rules & regulations.

Please be guided accordingly.

  
**GREGORIO Z. GAMBOA, JR., EdD**  
 SUC President III

CONFORME:

**DR. VIRNILLE C. FRANCISCO**  
**DR. MONALEE A DELA CERNA**  
**ENGR. RITCHIE A. REYNA**  
**MS. ALMA CHRISTIE C. REYNA**





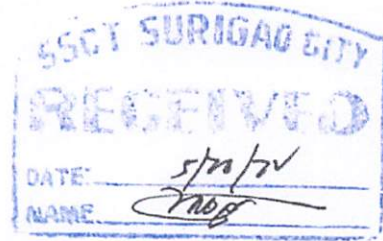
"For Nation's Greater Heights"

**OFFICE OF THE VICE-PRESIDENT FOR ACADEMIC AFFAIRS**

0520221-03

May 20, 2022

**DR. GREGORIO Z. GAMBOA, JR.**  
SUC President III  
Surigao State College of Technology  
Surigao City



Sir:

Warm Greetings of Peace!

The **Caraga Council of Deans for ITE Education (CCDITE)** with the partnership with PSITE Caraga will be conducting an **Annual General Assembly** on May 27, 2022 (Friday) 9:00 AM – 5:00 PM at CCIS Conference 1<sup>st</sup> Floor Mechatronics Building CSU Main Campus Butuan City.

In this connection, I would like to endorse **Dr. Virnille C. Francisco and Dr. Monalee A. Dela Cerna**, CEIT Faculty in this institution to participate in the above-indicated activity.

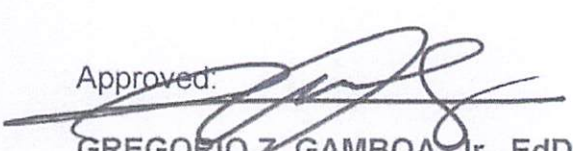
Attached herewith is the communication sent by CHED Caraga Regional Office for your further perusal.

Hope to merit your positive response to this matter.

Very cordially,

  
**EMMYLOU A. BORJA, EdD**  
Vice-President, Academic Affairs

Approved:

  
**GREGORIO Z. GAMBOA, Jr., EdD**  
SUC President III



COMMISSION ON HIGHER EDUCATION  
CARAGA ADMINISTRATIVE REGION

2205-0565



**MEMORANDUM FROM THE REGIONAL DIRECTOR**  
**No. 16, Series of 2022**

**TO :** PRESIDENTS / HEADS  
Public and Private Higher Education Institutions

**SUBJECT :** ANNUAL GENERAL ASSEMBLY OF CARAGA COUNCIL  
OF DEANS FOR ITE EDUCATION (CCDITE) IN  
PARTNERSHIP WITH PSITE CARAGA ON MAY 27,  
2022

**DATE :** MAY 17, 2022

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This Office hereby endorses the above-mentioned activity for the voluntary support and participation of all concerned.

Attached is the communication from ENGR. RICO Q. ASUMEN, MIT, CCDITE President, which contains relevant information for your reference.

Wide dissemination of this information is desired.

  
GEORGE M. COLORADO, PhD, CESO III  
Director IV

*Inclusion: As Stated*





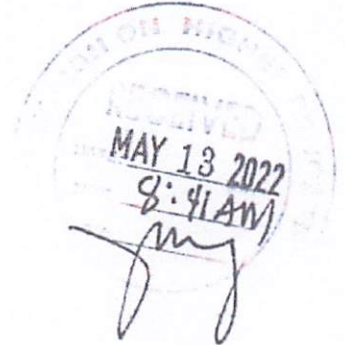
CARAGA COUNCIL OF DEANS FOR ITE EDUCATION  
Butuan City, Philippines

22052105

May 12, 2022

**Dr. GEORGE M. COLORADO, CESO III**  
Regional Director  
Commission on Higher Education (CHED)  
Caraga Regional Office XIII  
CSU Compound, Ampayon, Butuan City

**THRU: MR. AMY C. SAAVEDRA, MSIT**  
Supervising Education Program Specialist  
CHED, Caraga Region



Sir:

Greetings!

The **CARAGA COUNCIL of DEANS for ITE Education (CCDITE)** in partnership with PSITE Caraga will be conducting its **ANNUAL GENERAL ASSEMBLY** on **May 27, 2022 (Friday) 9:00 AM- 5:00 PM** at the **CCIS Conference 1st Floor Mechatronics Building CSU Main Campus Butuan City**. Below are the agenda of the assembly:

- Election of Officers
- Plans and Activities for A.Y. 2022-2023
- CHED Updates
- PSITE Reports and Updates
- Other Matters

We are inviting the ITE Deans/Program Heads to attend the general assembly. A registration fee of One Thousand Pesos (Php 1,000.00) will be collected for each participant to cover the expenses for meals, snacks, and venue rental. Participants are requested to fill in the registration link below:

<https://forms.gle/HWHREsYn4MNZ1mP9A>

Anent to this, may we request from your good office the endorsement of this activity. Furthermore, we would also like to request the presence of Mr. **AMY C. SAAVEDRA** - Supervising Education Program Specialist for ITE Programs to present and discuss relevant reports and updates on the policies and standards under Information Technology Education.

For queries or questions, you may contact Engr. **RICO Q. ASUMEN** - *CCDITE President* at 0977-822-2063 or Ms. **CHARISSE DIANNA A. PASAPORTE** - *CCDITE Secretary* at 0950-368-3407 or email at [charisseabella@yahoo.com](mailto:charisseabella@yahoo.com). Pertinent files and documents are attached in this letter for your reference and perusal.

Hoping for your favorable response. Thank you.

Respectfully yours,

Engr. **RICO Q. ASUMEN**, MIT  
CCDITE President



CARAGA COUNCIL OF DEANS FOR ITE EDUCATION  
Butuan City, Philippines

May 12, 2022

**THE PRESIDENT/HEADS OF PUBLIC AND PRIVATE  
HIGHER EDUCATION INSTITUTIONS (HEIs)  
CARAGA REGION**

Sir/Ma'am,

Greetings!

The **CARAGA COUNCIL of DEANS for ITE Education (CCDITE)** in partnership with PSITE Caraga will be conducting its **ANNUAL GENERAL ASSEMBLY** on **May 27, 2022 (Friday) 9:00 AM- 5:00 PM** at the *CCIS Conference 1st Floor Mechatronics Building CSU Main Campus Butuan City*. Below are the agenda of the assembly:

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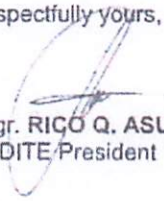
May we request the participation of your ITE Deans/Program Heads to attend the general assembly. A registration fee of One Thousand Pesos (Php 1,000.00) will be collected for each participant to cover the expenses for meals, snacks, and venue rental. Participants are requested to fill in the registration link below:

<https://forms.gle/HWHREsYo4MNZLmP9A>

For queries or questions, you may contact Engr. **RICO Q. ASUMEN** - *CCDITE President* at 0977-822-2063 or Ms. **CHARISSE DIANNA A. PASAPORTE** - *CCDITE Secretary* at 0950-368-3407 or email at [charisseabella@yahoo.com](mailto:charisseabella@yahoo.com). Please see the attached program flow and details.

Thank you.

Respectfully yours,

  
Engr. **RICO Q. ASUMENT**, MIT  
CCDITE President



CARAGA COUNCIL OF DEANS FOR ITE EDUCATION  
Butuan City, Philippines

PROGRAM FLOW

**Morning**

Registration	8:00 AM- 9:00 AM
Opening Prayer	9:00 AM- 9:20 AM
Engr. Rico Q. Asumen Opening Remarks	9:20- AM-9:40 AM
Mr. Amy C. Saavedra CHED Updates	9:40 AM- 11:00 AM
Election of Officers	11:00 AM- 11:30 AM

**Lunch Break**

**Afternoon**

New Elected CCDITE President Plans and Activities for A.Y. 2022-2023	1:00 PM- 2:30 PM
Engr. Rico Q. Asumen Ms. Irene May C. Escauso PSITE Updates and Reports	2:30 PM – 3:40 PM
Other Matters	3:40 PM- 4:15 PM
Mr. Rolyn Daguil Closing remarks	4:15 PM- 4:30 PM

**Ms. Charisse Diana A. Pasaporte**  
Emcee